

TAC - 5 May 2020

Agenda

Intro Naomi

Presentation on CoMPAS

TAC leadership policies & representation

Code of Conduct

Alexandria project idea

Monash efforts

CoMPAS

Project Lead - 3 persons have been nominated and then they need to nominate a chair. 2 persons RTE and 1 GE.

TAC - need to still appoint someone

Sponsor - not identified

New project - not many assets available

[Phil] Timeline for the first draft of the minimal code base?

[Lucian] Within 1 year

[Phil] Collaboration with GE work?

[Lucian]

TAC Roles & Responsibilities

[Phil] In regards to the TAC, What do we expect from a project that's new? How do we start from scratch? This will help us define how to move forward with any new project.

[Lucien] We created a design team to gather views and ideals so that the roadmap was not going to be specific to RTE. It will provide guidelines for the first few months of the project. Shares a consistent view on what needs to be done.

[Shulij] Need to create better policies on PM to make this easy when it comes to scale. It's also part of our messaging on the release. We are demonstrating something globally that is the harbinger of what is to come. How do we build capacity and how do we support it?

[Phil] What support do you need from the TAC?

[Lucian] Collecting and sharing lessons learned and best practices so a new project can go faster in growth. Onboarding, what are the best practices, tools, cyber security, process management. Interfaces between project and how to coordinate. Identify maturity stage of projects

[Benoit] Role of the TAC is to identify overlap between projects. And to ensure that there is a connection between projects, serve as the glue. Consistent covering of functional architecture

[Phil] Did you find the project proposal write up to be useful?

[Lucien] Yes it was useful and not an issue because alot of the information was pulled from the work of the CoMPAS design team. It also identified the work that needs to be done in creating a project.

[Lucien] After project is approved, have a checklist about what needs to be set up

VOTE

Do you want to bring CoMPAS into LFE as a project?

[Jonas] Yes

[Debbie] Yes

[Phil] Yes

[Lucian] Yes

[Anne] Yes

[Benoit] Yes

Open Questions & Future Discussions

[Phil] Wiki/Confluence and revised website and put on the next call

Action Items

- Ensure consistency of how to portray Github, website, etc.
- Have an additional meeting to discuss leverage development and how this model works.
- Create a project process of how to start from scratch on managing them. Project getting started checklist
- Send out Code of Conduct and get it approved